# Congratulations...



Firstly, we would like to take this opportunity to congratulate you on your engagement and forthcoming wedding.

Secondly, thank you for considering The Pentland Hotel as a possible venue for your big day. The team here offer you expert guidance to assist in organising your wedding to make sure your day is a truly memorable occasion.

Whether you are planning a traditional reception, a civil ceremony, a civil partnership or celebrating many years together and renewing your vows, we can organise this special day on your behalf and tailor make the event specifically to your personal taste

Enclosed within our Wedding Package are details of our venue, menu's and drink packages plus all the little details included in our service. However, we are happy to use our venue as a blank canvas to personalise your big day, so just ask away.

In the meantime, if I or any of the team can be of any assistance, please contact us at the hotel.

Best Regards,

Andrew Mackay
Manager
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The Caithness Collection



# A Truly Unique Setting...

Situated in the heart of Thurso, The Pentland Hotel is the perfect venue for Civil Marriage, Partnership, Humanist and Religious ceremonies.

Our staff are trained to ensure that your Wedding Day is everything you want it to be and we will always cater to your needs to the best of our abilities.

Whether you are planning an intimate family wedding or a grand celebration, our team can advise you on the most suitable suite for your special day. We can cater for as little as 15 and as many as 120 guests for dinner or up to 200 guests for an evening dance.







# A Tailor-Made Ceremony...

#### Our Dining Room (up to 100 guests)

For the ceremony the Dining room can be used for rowed seating for up to 100 guests. It is perfect for a slightly smaller wedding and has lots of natural light.

#### Our Ballroom (up to 120 guests)

Our ballroom is a wonderfully spacious area for a ceremony, perfect for bigger weddings and has the most potential for putting your own stamp on it.

#### The Georgina Suite (up to 40 guests)

The Georgina Suite is situated on the first floor with large bay windows which make the most of the natural light available.

The room is ideal for a wedding ceremony with the striking fireplace providing a picturesque backdrop for wedding photographs and reception drinks in the adjoining library.

#### The Library (up to 20 guests)

Our smallest function area provides a more intimate feel for guests, it is decorated to look like a library which gives it a nice cosy old fashioned feel.

## The Garden (up to 200 guests)

Our beautiful walled garden is in progress of becoming available and is located at the side of the Hotel and will be the perfect place for outdoor ceremonies. You will be able to either have your wedding 'open' or in a marquee, it's completely your choice. If the beautiful Caithness weather doesn't play in your favour we are more than happy to re-locate everything to one our function areas inside.

## A Tailor-made Wedding Breakfast...

#### Our Dining Room (up to 100 guests)

Our large split level dining room can accommodate up to 100 guests on both levels or 26 on the upper floor and 74 on the lower floor.

#### Our Ballroom (up to 120 guests)

Our ballroom is suited for wedding meals for 40 to 120 guests and is a very versatile area as guests can be set in a variety of layouts offering a bit more freedom to ensure you get exactly what you want.

#### The Georgina Suite (up to 24 guests)

This is the perfect area for a more intimate wedding breakfast, it has a more relaxed feel with the fireplace and all guests can fit around one table.

## The Library (up to 12 guests)

The smallest of all our dining areas and feels very private, all guest would be around one table for a very personal feel.

#### Alternatively

If you have your heart set on a different location, we do offer outside catering as well. We have catered at many places throughout Caithness with great success and hope to continue this. If this is and option you would like please discuss further with one of our team.

## A Tailor-made Reception...

The dinner and speeches are over and you finally both have the chance to let your hair down and dance. We have the perfect place! Our Ballroom is ideal for Wedding Receptions with a dancefloor more than big enough for a 'boogie', plenty space for seating and the bar right beside you. This area can hold up to 250 wedding guests for your evening reception. The bar is licensed until 1am and stocked with a wide range of soft and alcoholic drinks, we have many local gins and whiskies available as well.



## Your Wedding Package...

#### Your wedding package includes:

- Guidance from our experienced staff
- Master of Ceremonies
- All linens and napkins
- Complimentary use of silver cake knife
- Dance Floor
- Complimentary accommodation for Bride and Groom, reduced rate of accommodation for any guests.
- Complimentary bottle of prosecco in your bridal suite.
- Menu Tasting for 2 (for wedding bookings of 20 guests or more)
- Table plan, table names and place cards, if required.
- Easel for table plan and round mirror centre pieces, if required.
- Red Carpets

#### Any little extras?

- Silver cake stand £10 for the day
- Twinkling ceiling lights £350
- Up lighting £10 per light (We have 6 uplighters available and various colours available)